

St. Francis Episcopal Church
“TO KNOW CHRIST AND TO MAKE HIM KNOWN”
MINUTES (dm/wrk/cdc)
September 16, 2008

Present: Dan Biesterveld, Marilyn Booth, Jim Homer, Donna Jewett, Bill Krivan, Barbara Ratcliffe, Hugh Smith, and Mary Van Nostern.

Also present: Fr. Chris Creed, Nathaniel Lim, treasurer, and Deborah Miller, clerk.

Absent: Cristine Mincheff, Kirk Stromberg, and Dick Wells.

Jim opened the meeting with prayer at 7:04 p.m. Fr. Chris read the Collective Vision.

The agenda was reviewed and adopted, with the following change: discussion of the vestry sponsored coffee hour and vestry luncheon with Bishop Mary on October 5 was added to the Rector's report.

The minutes for the August 19, 2008 meeting were reviewed and duly approved.

Old Business:

See attached Action Item report.

Motion by Barbara, seconded by Donna, to adopt the Heritage Bank resolutions as contained in the bank's account agreement and signature card without any modifications was carried unanimously.

New Business:

1. Parish Planning Calendar through December was provided in order to avoid scheduling conflicts.
2. Barbara reported on a recent meeting of the Pastoral Care Ministry and the activities that are planned for that ministry. There will be a diabetes screening on November 16 at 9:00 a.m. and 11:30 a.m. There will be training for Stephen's Ministry beginning in November at the Stone Church. A nominating committee made up of Fr. Chris, Bill, Floyd and Barbara will discuss potential candidates for Stephen Ministry training. An idea to coordinate "Recovery Month" next year with the Gospel on forgiveness is being considered. Isabelle is in charge of birthday greetings. Meals and back up for meals have been organized. Another meeting of the Pastoral Care Ministry will be scheduled for the end of September.
3. The painting and potential carpeting of the Wickham Room was discussed at great length and is still under discussion by the Architectural & Design Committee.
4. Cristine has worked on a schedule for the Minute for Ministry. Her report will be deferred to the next meeting, due to her scheduled absence from this meeting.

Reports:

Rector: 1. The parish brunch was a great success, with an approximate attendance of 80. 2. Sign-up Sunday went well. The registration for Church School is good, and a class for youth has been added. 3. Bishop Mary will be here on October 5, 2008. The morning will begin with the 8:00 a.m. service, where she will preach. She will present an adult forum for ½ hour at 9:00 a.m. At 9:30 a.m. Bishop Mary will meet with the confirmands. She will also preach at the 10:00 a.m. service, which will be followed by her attendance at coffee hour. After coffee hour, the vestry will have a luncheon with her. Barbara will organize the lunch, with other offers to help. There will be approximately 14

guests. Mary will provide a cake for the coffee hour. Deborah will help with both. Dan will be in charge of making coffee.

Wardens: Bill reported that as a part of researching a new phone system, he is also looking into wireless internet. There was discussion about adding a phone to the library, flower guild area and church basement.

Hugh reported on behalf of Dick that there has been a great response with respect to fundraising auction items and gift baskets. It was agreed that some baskets of smaller value would also be useful at the auction.

B & G: 1. The City now considers us to be in compliance with respect to the storage shed issues. The permit adjustment does not have an expiration, so there is no time limit in making a decision on a new storage shed. The needs for a storage shed should be determined. 2. Our backyard neighbor has a gate that opens onto our parking lot. The neighbor is granted, as a courtesy, permission to use the gate with reasonable prior notice but St. Francis retains the right to decline or withdraw permission at any time. Fr. Chris will document this understanding in a letter to the neighbor. 3. Donna reported that the donation of labor and paint for the kitchen cannot be used until a color selection is made by Architecture & Design. The vestry agreed Donna should arrange thorough pre-painting cleaning of the kitchen by Miguel.

Education: Marilyn reported on the Education Ministry. The summer salad suppers have concluded. The library clean up has started. Adult Education has been scheduled through December.

Financials: The financials through the end of August were provided and presented by Nathaniel. Pledges were greater in August than in July primarily because there were five Sundays in August. Accordingly, the year-to-date budget versus actual with respect to revenues improved from a deficit of approximately \$6,700 to a positive of \$1,390. Altar supplies expense will be adjusted to reflect expenditures from the Altar Guild and Memorial Funds rather than the budget. The total year to date bottom line improved from a negative of approximately \$30,000 in July to a negative of \$25,700 in August (primarily due to the 5th Sunday). Bottom line: YTD through August financials are only \$1,300 worse than budget versus \$7,600 at the end of July.

October 21 Agenda:

Action items

Minute for Ministry – schedule

Greeter training

Painting issues

Opening/closing prayer in October: Marilyn/Bill

Closing prayer by Mary at 9:00 p.m.

(See next page for Action Items from August 2008 meeting as reported at September 2008 meeting)