

**St. Francis Episcopal Church**  
Vestry Minutes  
December 12, 2006

**Present:** Melinda Dobbs, Charmaine Ngin, Richard Wright, Jenny Braz, Janet Karzmark, Lyn Mehl, David Morris, Cristine Mincheff, Helen Prendergast, Dick Wells and Fr. Chris Creed. Also present Carla Thompson and Nathaniel Lim.

**Absent:** Peter Caffrey and Barbara Ratcliff.

The meeting was opened in prayer at 7:03PM by Fr. Chris.

The November minutes were approved.

**Old Business**

1. Christmas Bazaar: A great success; raised almost \$1,400. 2007 Bazaar set for November 17-18.

**New Business**

1. Housing allowances—unanimously approved resolution regarding housing allowance for Fr. Chris and Katherine. See Attachment A.
2. Articles of Incorporation—need to restate to include statement that our parish property is held in trust for the Episcopal Church of the United States of America. Fr. Chris asked the vestry members to review the attached letter (Attachment B) prior to the January meeting. This change/restatement of the Articles of Incorporation must be approved by the vestry and then by the congregation at the annual meeting.
3. New Office Computer—the current computer is overwhelmed. Dick and David will price a new one.
4. Recruiting 2007 Diocesan Delegates—the 2007 delegates will be responsible for electing the next bishop. These delegates must understand the qualifications for a bishop and understand the process.

**Reports**

1. Rector—annual reports due January 11. The annual meeting will be January 21 at 10:00 am. The bishop search committee has a good number of candidates. The search committee will do phone interviews initially then in-person interviews to select 4-6 candidates. There will be delegate training during Lent. Fr. Eck is coming to the Wednesday service on a regular basis—Sunday is the 40<sup>th</sup> anniversary of his ordination.
2. Wardens—vestry nominations include Mary Von Nostern (has agreed to run). David mentioned that a parishioner pointed out “Xmas” was used instead of “Christmas” on a sign. In their opinion Christmas is the more appropriate word to use.
3. Administration—wills and estate planning possibly in works. The Cosmic Calendar has been requested to be included on the website.

4. Buildings & Grounds—Richard and Melinda are working on getting the chapel pews reupholstered. Richard will rent a hand mike until the manufacturer repairs ours.
5. Child, Youth and Family—Barbara Ratcliff's Biltmore Hotel has donated 3 TVs. A 32" TV will be placed in the Wickham Room and 2 19"TVs will be placed in basement class rooms.
6. Education—adult classes have been successful. Classes have been scheduled through March 11.
7. Outreach—jewelry sale was a success and raised \$1,250.00 for the African Team Ministry. Thank you to Richard for taking this on. There will be two sales in 2007. Christmas Baskets will be delivered on Sunday.
8. Parish Life—Nathaniel to repair the coffee makers.
9. Pastoral Care—Nine people attended the Directives for Death and Dying seminar. May try to coordinate the estate planning and the end of life issues seminars.
10. Worship—full schedule for December 24. The morning services will be in the chapel. The 4:00 pm and 10:00 pm services will be in the church. Expect 150 people to attend both evening services.

### **Financials**

1. Year End Donation--\$20,000.00 anonymous donation. The donor expressed desire that it go into the Outreach budget but it can also be split 50/50 with the church. Melinda expressed concern that the money not be "lost". Possibly split \$5,000.00 to operating budget, \$5,000.00 to special projects and \$10,000.00 to Outreach.
2. Financials—as of the end of November pledges are \$9,200.00 ahead. The YTD surplus is \$3,564.00 versus October deficit of \$14,386.
3. Stewardship/Pledge results--\$92,000.00 in pledges.
4. 2007 Budget—see attachment C. Proposed to \$5,000.00 from the anonymous gift to reduce the deficit to 12,639.00. The proposed budget was moved by Fr Chris and seconded by David. Ayes 10 Noes 0. The 2007 budget passed.

Fr. Chris was excused at 9:20. A closed session dealing with compensation issues continued until 9:45 when the meeting was adjourned.

Respectfully submitted,

Carla Thompson, vestry clerk